

## Emergency procedures

PROCEDURE: **Fire**

SIGNAL: Continuous alarm

INSTRUCTION: Leave via nearest fire exit and make way calmly and swiftly to assembly point and line up in classes.

*On both sites, the fire assembly point is on the school field.*



## Cuddington and Dinton Church of England Primary School

*'Let your Light Shine'*

MATTHEW 5.16

## Safeguarding information for parents and visitors

At Cuddington and Dinton C of E School, we believe that it is vitally important that everyone is safe, confident and happy in our school community.

We aim to provide an environment in which our children feel safe, secure and confident; are respectful citizens in and out of school and nurture the Christian values that underpin all we do.

We believe that our children and staff should be supported and encouraged to 'Let your light shine' to allow them to flourish in all their endeavours.

We strive to ensure this is in place to enable every child to achieve their full potential and be prepared for their next step in life, embedding our core values of resilience, integrity, belief, trust, respect and love.

## Our Safeguarding team



***Designated  
Safeguarding Lead***

Nicola Wilde  
HEADTEACHER



***Deputy  
Safeguarding Lead***

Julie Bowman  
ASSISTANT  
HEADTEACHER



***Deputy  
Safeguarding Lead***

Ferlin Thomas  
ASSISTANT  
HEADTEACHER



***Safeguarding Governor***

Catherine Ghouse  
GOVERNOR

## Additional information for visitors

### *Code of conduct for visitors*

- Mobile phone use is restricted to the staffroom: please ensure your mobile phone is switched off at all other times and out of the sight of children.
- Treat all our children and staff equally and with respect.
- Ensure that all conversations you hear relating to children, staff or school business remain confidential.
- Please do not use cameras or electronic devices in school, unless agreed by the Headteacher (Assistant Headteachers in absence).
- Please ensure your visitor's badge is visible at all times.
- We are a nut and sesame free school – please ensure any food brought onto the site does not contain these ingredients.
- Inform a member of staff if you observe anything of concern.