



Church of England School

School Prospectus

2018 -2019

Headteacher: Kim Price

Chair of Governors: Giles Ecott



**Infant Site
Upper Church Street
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Introduction from the Headteacher

Welcome to Cuddington and Dinton C of E School.

We are a friendly, caring school and we are committed to achievement for all. We feel that our school is special and hope that our prospectus will give you a taste of what we have to offer you and your child.

We strive to enable all children to achieve their full potential both in and out of the classroom. By working closely with the parents and the local community, we endeavour to develop our pupils' knowledge, understanding and skills to prepare them for lifelong learning.

We value rigorous academic standards and strive to ensure that your children have the best possible learning outcomes. In our last Ofsted inspection (September 2017), we were graded "Good" in all areas. The Report can be viewed on our school website at <http://www.cuddingtonanddintonschool.co.uk>.

Learning does not just happen in class and we value the experiences that you as parents can give your child. These will further develop their curiosity and love of learning.

Education is a partnership between parents, carers, the school and the local and global communities. As educators, we wish to give your child the tools and skills needed to cope with the ever changing world in which we live.

We are part of the Thame Partnership and offer staff and children many opportunities through this group. In addition, we have good provision for sports, taking part in events with local schools (HASSP - Haddenham Area School Sports Partnership)

This prospectus is intended to give you a flavour of the school and we hope it will provide you with all the information you need. If you have any further questions, please do not hesitate to contact the school either by telephone (01844 291206) or by emailing the school office at office@cds.school

Kim Price
Headteacher



Our Mission

We strive to ensure that the school provides the best possible primary education for all our pupils. Parents, staff and governors work together, with the support of the Church and our communities, for the wellbeing and development of all our children in a Christian environment.

Our Vision

To realise the potential in all.

Our Values

- To show **respect** for each other
- To demonstrate the Christian ethos of **love**
- To be **resilient**, confident and determined to do the best we can in all things
- To demonstrate **trust** in our dealings with others
- To show **integrity** and honesty in all our actions
- To have **belief** that we can all achieve success and excellence that contributes to our Christian community

‘Shine as a light into the world’ Matthew 5:16



Admissions

Cuddington and Dinton Church of England Voluntary Aided School is a split site school based in the villages of Cuddington and Dinton. Our combined catchment covers the villages of Cuddington, Cheersley, Dinton, Ford, Nether Winchendon, Upton and Westlington but we welcome children from the surrounding area as well. Cuddington is the infant site, taking children from Foundation to the end of Year 2 and Dinton is the junior site with Year 3 to Year 6. We currently have 176 children on roll but have the capacity to educate 182 children.

The Governors are responsible for the school's Admissions Policy and we deal with all in-year admissions (any admissions into the school after initial foundation entry). We also work closely with the Bucks Local Area Education Authority, who coordinate admissions to Bucks maintained schools and deal with admissions into our Foundation department.

The admission number for all years is currently 26 pupils.

Though our school is on two sites, we are one school and children who are accepted into Foundation will automatically have a place in Years 3-6. Children will be admitted into other year groups when places become available.

Application forms for Foundation entry and a copy of our Admissions policy can be found on the Bucks County Council website and the school website.

School Organisation and Attendance

All Foundation children will be admitted in September.

The school day starts at 9.00am and ends at 3.15pm on the infant site and 8.50am to 3.25pm on the junior site. The children may come into the school playground ten minutes before the start of the school day where they will be supervised by a member of the teaching staff, either in class (Infants) or on the playground (Juniors). Children are greeted at the gate on both sites. The parents of Foundation children may stay with their children for longer, however, after the first few weeks they will also be reminded to leave promptly.

We have single age classes on both sites. There is an excellent staff/pupil ratio that includes teachers and teaching assistants. This means that the individual needs of our children can be recognised and responded to sensitively. Children work as a whole class, in small groups according to their ability and interest levels and sometimes individually. Careful records are kept of each child's progress, both in their learning and in their personal development. Class teachers teach the whole curriculum apart from some PE on the infant site and French and some PE on the junior site.

Our non-teaching staff (the School Administrator, Bursar, lunchtime supervisors and cleaners) are very important in providing the family atmosphere of the school, whilst maintaining close links with the community.

It is vital that children attend school regularly and we ask that parents contact the school if their child will be absent. The attendance rate in our school is good (97%) and has been higher than the national average for a number of years.

Holidays during term time should only be taken in exceptional circumstances. Should you decide to take your child out of school for a holiday, we ask that you email the school office at least one month before the planned absence. We are unable to provide work for these periods because much of what is done in school is of a practical nature and teacher-led. Term time holidays do affect pupil outcomes.

In accordance with an agreement between our local schools, all term time holidays will be unauthorised and marked as such in the register.

The Curriculum

Our school curriculum is designed to standards and developing the abilities, confidence and self-esteem of all our pupils, including those with Special Needs. We aim to achieve this by the provision of a broad, balanced curriculum which stimulates and challenges each child.



The Early Year Foundation Stage Curriculum (EYFS)

The Early Years Foundation Stage is the period of education between birth and 5 years of age. In Foundation, all children work towards the Early Learning goals. There is a strong emphasis on play and the curriculum is delivered through a combination of whole school, class, adult-led and child-initiated activities.



The areas of learning and development

There are seven areas of learning and development that shape educational programmes in the early years setting. The prime areas are communication and language, physical development and personal, social and emotional development. All these are crucial for igniting the children's curiosity enthusiasm for learning and for building their capacity to form relationships and thrive.

The children's development in these areas is encouraged through literacy, mathematics, understanding the world and expressive art and design.

In all we do, we aim to ensure that your child enjoys coming to school, is enthusiastic about learning and has the confidence to ask questions and find out about the world around them.

The National Curriculum

As in all schools in England, the National Curriculum forms the basis of learning. It sets out the knowledge, skills and understanding required as well as the standards and attainment expected in all subjects.

It is divided into blocks of learning known as key stages; key stage 1 is years 1-2 and key stage 2 is years 3-6.

The National Curriculum is comprised of the following subjects; Maths, English, ICT, Science, History, Geography, Religious Education, Personal, Social and Health Education (PSHE), Art and Design, Design Technology, Music, Modern Foreign Languages(French), PE and Citizenship.

At Cuddington and Dinton School we teach French as our modern foreign language. This is taught by a French specialist. Our music provision is excellent. The children have performed in national events at the Royal Albert Hall and O2 arena.



Independent music instrument teachers offer lessons to individuals and small groups on the junior site. These include guitar, woodwind, voice and drums.

Our PE provision is superb and we have a specialist Sports Coach who teaches PE on both sites. Pupils in years 2 and 3 have one term each year of weekly swimming lessons and are able to achieve ASA swimming awards. Our pupils are encouraged to participate in a wide range of sporting activities and we offer after school clubs such as football, cricket, hockey, cross country and athletics. A Dance Club takes place at lunchtime on a weekly basis. The children participate in sporting events organised by the local network of schools and in the annual Dance Festival in Haddenham. We have recently been awarded a Gold Kite Mark for PE , for the third year running and were runners up in the Bucks and Milton Keynes Primary Sports School of the year.



Religious Education and Collective Worship

We are a Church of England Voluntary Aided School. Each day we have an act of collective worship led by a member of the school staff or volunteers from the local churches. Prayers are said at lunchtime and at the end of the day. Anglican religious festivals are celebrated with the local community and regular family services take place in both Cuddington and Dinton churches.



Religious Education is taught in line with the Bucks County agreed syllabus and this includes learning about other faiths. Parents may exercise their right under Section 25 of the Education Act and withdraw their child from Collective Worship or Religious Education lessons. Any parent wishing to do this should speak to the Headteacher.

Monitoring and Assessment

Teacher assessment takes place on an informal basis throughout the year. Each child's progress will be observed and the information used to inform future teaching. In Foundation, monitoring forms part of the Early Years Profile for each child.

To complement informal teacher assessment in years 1-6, we have a programme of formal assessment spread throughout the school year. Pupils in years 2 and 6 undertake statutory assessments in Reading, Writing and Maths. These tests assess the national curriculum level of each child in each subject.

Other Provision

Community

This is an important aspect of the work of the school. We aim to prepare each child for living with and respecting people from other races, religions and ways of life. It forms part of the caring ethos of our school and our commitment to developing the children's empathy and understanding. Each year we support a number of local and national charities.

Disabilities and Special Educational Needs

The school has a positive attitude to the inclusion of pupils with a range of disabilities and we believe that this helps all pupils from an early age, to develop an awareness and acceptance of others' needs.

All possible assistance is given to meet the special learning needs of each child. If appropriate a child may follow an individual education plan and support can be obtained from the Local Authority Specialist Teaching Service or the Educational Psychology Team. Parents are always consulted and included in discussions about their child's needs.

Safeguarding Children

The school is committed to the safety and well being of all pupils. Our Safeguarding Policy is reviewed by the Governing Body on an annual basis and all staff have undergone safeguarding training. Upon appointment to the school, all staff must have obtained an enhanced disclosure from the Disclosure and Barring Service (DBS, formerly CRB). All visitors to the school must sign in at reception.

The Designated Child Protection Officer is Mrs Price, the Headteacher. The Deputy Designated Person is Mrs Wilde, Deputy Head.

Pastoral Care and Behaviour

Our pupils are taught and expected to be caring and respectful of each other and the adults they come into contact with at school.

On rare occasions when a child behaves in a difficult or anti-social manner, we invite the parents to come for a discussion with the class teacher or Headteacher. When necessary, and after parental consultation, we may seek the support of the Aylesbury Vale Pupil Referral Unit or the Educational Psychology Team who can help to resolve behavioural issues.

A copy of our Behaviour policy is available from the school office and is on the website.





Equality and Diversity

The school recognises pupil diversity and wherever possible allows the children to share their cultural and religious heritage. All pupils are treated equitably and are given equal opportunities within the curriculum and in other activities, regardless of their race, gender, religious or cultural background.

Educational Visits

Educational visits are arranged to enrich and support the curriculum. These include visits to places of local interest, local churches and the local countryside as well as trips further afield to places such as Leicester Space Centre, The Globe Theatre, Warwick castle, Waddesdon Manor, Hazard Alley, The Lion King musical, Waterside theatre and the Ashmolean Museum in Oxford. During the 2017/18 academic year, our year 5 and 6 pupils went on a residential visit to France.

Charging Policy (voluntary contributions)

Parents will be invited to make contributions in support of educational visits and activities. We include all pupils in the class or group whether or not a parental contribution is made. In some circumstances, however, activities may have to be cancelled if sufficient contributions are not received. We do not make a profit from these activities and we encourage parents to come in and discuss any financial concerns they may have. We do not wish to deny any child an opportunity because of financial hardship.

The Home School Partnership

We work hard to promote good communication with all our parents. We keep in touch via our Friday newsletter, various information letters, the school website and meetings. Parents are invited to a welcome meeting at the beginning of each academic year, there are opportunities throughout the year to come and view the children's work and we have a Parent Forum that meets on a termly basis. All these are in addition to the more formal Parents' Evening meetings held each term.

A formal report is issued towards the end of the summer term and you are asked to add your comments to the report.

If you wish to discuss any aspect of your child's school life, you may make an appointment to see the class teacher or the Headteacher. Arrangements can be made to see parents urgently where necessary. Generally, we ask parents to speak to the class teacher at the end of the school day rather than in the morning when they are busy setting up the classrooms.

School Uniform

Winter Uniform	Summer Uniform
White shirt or blouse, school tie*, grey trousers/skirt/pinafore dress	white school polo shirt* with grey tailored shorts or skirt or a navy and white checked dress
Navy blue school jumper or cardigan*	Navy blue school jumper or cardigan*
Grey or white socks or tights	Grey or white socks or tights
Black Shoes (not boots)	Black Shoes or sandals (not open-toed)
	School basketball cap* or similar summer hat
Infants – Navy blue book bag*	Infants – Navy blue book bag*
PE Kit	Optional Items
Gold t-shirt* with plain navy shorts	School winter woolly hat* or similar (not an attached hat and scarf please)
Navy blue school drawstring PE bag*	Navy Blue School Coat* or any other suitable coat
Black or white plain trainers	
School Bag – navy blue bookbag with CDS logo for the infants	School Bag – plain navy or black small rucksack

*Items available from The Print Lab and Tesco's online school shop.

A named PE kit is best stored in a named drawstring bag, (a school one is available from the Uniform Suppliers) that can easily be hung on your child's cloakroom peg and left in school from Monday to Friday. Items without a logo may be purchased from a variety of stores such as Marks and Spencer, John Lewis, Tesco etc. Swimming children either wear a swim suit (not bikini) or trunks (not swim shorts). They must have a swimming hat and written permission if they wish to wear swimming goggles.

The Friends4CaDS also run a second hand uniform shop at various points during the year. The shop will be advertised via Parentmail or school newsletters.

Jewellery should not be worn at school. Governors cannot accept liability for loss, or any accidents caused by jewellery. If a child has recently had their ears pierced they may wear small stud earrings for six weeks only. The studs must be covered for PE. After this period, earrings must not be worn in school.

Lunchtime

Lunchtime is from 12 noon to 1pm on the Infant site and from 12.30 to 1.30pm on the Junior site.

Packed lunches

If your child has a packed lunch, please try to ensure that the lunch is healthy. Sweets are not allowed. All drinks should be in plastic containers, or cartons, and not glass bottles.

(No fizzy drinks please). Lunch is eaten in the hall, under the supervision of the lunchtime supervisors on the Infant site and outside (weather permitting) on the Junior site. Children will be encouraged to eat savoury food first, and uneaten food will be sent home. As we have children with nut allergies, foods containing even a trace of nuts, are banned. Children are not allowed to share food.

Under the new Government scheme, we are able to offer a free hot lunch to all children in Key Stage 1. Children in Key Stage 2 are able to purchase a hot lunch at a cost of £2.60 per meal. All hot meals come from the hub kitchen at Haddenham St Mary's School.

Children are expected to have a water bottle in school at all times. These are provided free of charge on the Infant site and are washed at school.



Breakfast and After school Club (Owls)

We have 'Owls' on both sites. **Morning Owls** on the Infants runs from 8.15am and on the Juniors from 8am. Children may be booked into the club every morning or on specific dates or days of the week. Bookings are taken on a half-termly basis although emergency cover can be provided when space is available. The children are offered breakfast and there are a variety of activities on offer. Morning Owls costs £3.00 per session.

Night Owls on the Infants finishes at 5.30 and on the Juniors 5.45. Bookings are taken on a half termly basis. The children are offered a mid session snack and the sessions cost £10.00 (regardless of arrival or pick up time).

School Bus

Transport to both sites is available for children who live in the school's catchment area of Chearsley, Dinton, Westlington, Ford and Upton. This transport is only available from the term after which your child is five years old. All transport is organised by Buckinghamshire County Council, not by the school.

Children can pay for transport if there is room on the bus. Please contact Passenger Transport if you require this provision. Their number is 01296 383250.

Childcare Vouchers

The school is registered for Computershare, Edenred and Allsave, Soetex, Care and the Government sponsored scheme childcare vouchers for Owls and Holiday Clubs. We cannot accept these vouchers for school trips as these are curriculum based activities that take place during the school term.

School Gateway

The school uses a communication system called Schoolcomms to email parents. We also use the School Gateway to offer an electronic payments system for school trips, hot

lunches and breakfast club. We also ask for content for activities via Schoolcomms

School Association (F4CaDS)

There is a supportive School Association, F4CADS. All parents are automatically members. Their aim is to advance the education of all the pupils by providing additional facilities for education, which are not normally provided by the Local Authority. Various fund-raising and social events are held during the year including quizzes, a Christmas fayre, discos (for the children) and a fantastic summer event (for the parents). Last year (2017-18) F4CaDS raised a staggering £17,000 which will be spent on improving the playground space on the Juniors and i-pads for both sites.

Getting Involved

Cuddington and Dinton School welcomes the involvement of parents, grandparents and community members. Getting involved in school life is very rewarding for both the children and those helping.

There are many ways you can help; volunteering in class, helping at F4CADs events, becoming a Governor, joining a working group or Parent Forum, helping with after-school clubs, helping on a school visit, sharing your skills and knowledge.

Concerns or Complaints

In most circumstances, we would expect parents who have a concern or cause to complain, to speak in the first instance to the class teacher. Many matters can be resolved very simply by ensuring that there is a clear understanding between parents and teachers.

If the matter is not resolved to your satisfaction, then the matter should be brought to the attention of the Headteacher. If it is still not resolved by this means, you are asked to write to the Chair of Governors so that the matter can be brought to the attention of the Governing Body for resolution.

A full copy of our Complaints Policy is available to view on the school website.

Emergency Procedures

There may be unusual circumstances requiring a decision to close the school, such as extreme weather or heating system failure. This may be during the school day or out of school hours. Our emergency procedures are as follows:

- Information on the school website
- An email message to parents
- Messages on Mix 96
- Information on the Buckinghamshire County Council website about school closures.

A Final Word....

Thank you for reading our prospectus. We hope that you have found it informative and we look forward to showing you our school at work.

If you choose our school for your child, we will do our best to work in partnership with you to ensure that they receive an excellent primary education.

Mrs K Price

Comments from parents and carers

We are proud of our achievements and of the caring, supportive ethos of the school. Here are some comments from current parents about our school.

“Thank you for all your work in helping all three of our children settle into school. They have enjoyed their time this term, have been involved in some excellent activities, and overall have found the move into Cuddington and Dinton School very positive.”

“Thank you so much for all your support today. I'm so glad that P was able to talk to you and explain her feelings....all the support and care we receive from yourself and the other staff makes it easier to cope with.”

“Just a quick note to say how much we enjoyed the concert this evening. It was lovely to be surrounded by not only a great atmosphere, but great music too and some very brave children. The children were fantastic and were a reflection of the brilliant school that they are part of.”

“I just wanted to say a big thank you to you and all the staff who took our children to France. D had the most fantastic time.....I'm sure this trip will be a lovely memory he can cherish moving on to secondary school.”

“I just wanted to say thank you for taking the time to meet with us to discuss the transfer test and explain the procedures around selecting our children's next schools. There is a lot to read through but I found the meeting really informative.”

“I have thoroughly enjoyed working at your schools this year. The children are always brilliantly well behaved and so enthusiastic.”

“I wanted to formally express my thanks as a parent for the excellent work the team has done in preparing A for the transition to secondary school. As a governor I was aware that the school had a process for ‘transition’ and I was confident that it was good, however having experienced this as a parent I now fully appreciate just how good the process is. The amount of work you have done in preparing the children for the opportunities and challenges that lie ahead has been outstanding. You seem to have covered everything, approaching the task with the usual enthusiasm and thoroughness that we parents take for granted.”