



Cuddington and Dinton C of E School Transition Policy

Aims:

- For all children to experience a smooth transition from one stage of their education to the next
- To maintain progress for all pupils as they move through the school
- To reassure parents and pupils so that they feel secure and confident at all times

Principles underpinning the Policy

Due to the split site nature of the school, smooth transition is key to pupil success. The following information is passed on to the next teacher:

- SEN and Assessment files
- RE, Assessment, Big Writing and sketch books are used year on year
- A sample of Maths, English and topic books kept for the term
- Summer term meetings between staff should be timetabled in order to discuss pupils

Parents are kept informed of transition activities through meetings, visits, additional information and the website.

The Transition Process

Pre-School to School

- Visits from both play groups in the Spring and Summer terms (3 visits from Dinton Pre-School, 1 visit from CHUF)
- Pre-School can use the school facilities (classroom, playground)
- Pre-School stay for lunch
- A visit by all pupils in the Summer term before they start
- Meeting for foundation parents in the Summer term before the children start
- Buddies write to new pupils and send a photo
- Meeting for parents during the first week of school
- Foundation teacher visits play groups in summer term
- Foundation teacher liaises with Play group leaders re pupil information

Foundation to Year 1

- Foundation style curriculum until October half term/ end of Autumn term (child initiated activities, active learning, theme based approach to learning)

- Classroom organisation is very similar to Foundation
- Staff work together to group pupils for English and Maths, sharing EYFSP information
- Discussion time between F and Yr 1 teachers
- Discussion of EYFS data and vulnerable pupils
- EYFS assessment used for some children until end of Autumn term

Year 2 to Year 3

- Year 2 spend time at Junior site (min. 2 1/2 days day)
- Years 2 and 3 have joint activities on the Junior site
- Years 2 and 3 teachers have non-contact time to liaise re pupils
- Year 2 parents have opportunity to visit Junior site
- Transition meeting held for Year 2 parents in Year 3 classroom
- Vulnerable pupils (SEN, FSM, EAL) will have additional visits

Year 6 to Secondary School

- SEN transition support from STS
- Additional Secondary school visits for statemented pupils
- PHSE focus on transition in class and in Collective Worship
- School nurses support for vulnerable pupils
- County Transition day in July
- Year 6 teacher and pupils meet with staff from Secondary schools
- Information from school sent to Secondary schools (SATs results, SEN info, Safeguarding info, comments on attendance, punctuality, attitude)
- Greater expectations for independence and organisation
- Positions of responsibility - Sports leaders
- Specialist teaching in Music and PE
- Specialist language teaching from Aylesbury Grammar School teacher
- Links with Sir Henry Floyd for sporting activities
- Post SATs offering different experiences (Visit from Magistrates, IMPS, NSPCC)

Transition Preparation for all pupils

- Whole school Collective worship termly, with a joint break time
- School Disco on Junior site
- Prayers written by classes and read on both sites
- Joint school council meetings when possible
- Sports leaders from Junior site to help at Infant events
- Joint sports clubs on Junior site
- Inter school activities (HASSP, G&T, NLC,)
- Staff meetings held on alternate sites (termly)

- Governors, Friends, Parent Forum meetings held on alternate sites
- After-school parents' workshops held on both sites
- Open mornings – infant parents are offered the opportunity to visit the Junior site

Reviewing this policy

This policy will be reviewed and updated on a yearly basis in a staff meeting, Governors' Teaching and Learning Committee and at Parent Forum.

Written by: Kim Price and Heather Barfoot (July 2014)

Review date : June 2015