



## Cuddington and Dinton C of E School Transition Policy

### **Aims:**

- For all children to experience a smooth transition from one stage of their education to the next
- To maintain progress for all pupils as they move through the school
- To reassure parents and pupils so that they feel secure and confident at all times

### **Principles underpinning the Policy**

Due to the split site nature of the school, smooth transition is key to pupil success. The following information is passed on to the next teacher:

- SEN and Assessment files
- RE, Assessment, Big Writing and sketch books are used year on year
- A sample of Maths, English and topic books kept for the term
- Summer term meetings between staff should be timetabled in order to discuss pupils

Parents are kept informed of transition activities through meetings, visits, additional information and the website.

### **The Transition Process**

#### Pre-School to School

- Visits from both play groups in the Spring and Summer terms ( 3 visits from Dinton Pre-School, 1 visit from CHUF)
- Pre-School can use the school facilities (classroom, playground)
- Pre-School stay for lunch
- A visit by all pupils in the Summer term before they start
- Meeting for foundation parents in the Summer term before the children start
- Buddies write to new pupils and send a photo
- Meeting for parents during the first week of school
- Foundation teacher visits play groups in summer term
- Foundation teacher liaises with Play group leaders re pupil information

#### Foundation to Year 1

- Foundation style curriculum until October half term/ end of Autumn term (child initiated activities, active learning, theme based approach to learning)

- Classroom organisation is very similar to Foundation
- Staff work together to group pupils for English and Maths, sharing EYFSP information
- Discussion time between F and Yr 1 teachers
- Discussion of EYFS data and vulnerable pupils
- EYFS assessment used for some children until end of Autumn term

### Year 2 to Year 3

- Year 2 spend time at Junior site (min. 2 1/2 days day)
- Years 2 and 3 have joint activities on the Junior site
- Years 2 and 3 teachers have non-contact time to liaise re pupils
- Year 2 parents have opportunity to visit Junior site
- Transition meeting held for Year 2 parents in Year 3 classroom
- Vulnerable pupils (SEN, FSM, EAL) will have additional visits

### Year 6 to Secondary School

- SEN transition support from STS
- Additional Secondary school visits for statemented pupils
- PHSE focus on transition in class and in Collective Worship
- School nurses support for vulnerable pupils
- County Transition day in July
- Year 6 teacher and pupils meet with staff from Secondary schools
- Information from school sent to Secondary schools (SATs results, SEN info, Safeguarding info, comments on attendance, punctuality, attitude)
- Greater expectations for independence and organisation
- Positions of responsibility - Sports leaders
- Specialist teaching in Music and PE
- Specialist language teaching from Aylesbury Grammar School teacher
- Links with Sir Henry Floyd for sporting activities
- Post SATs offering different experiences (Visit from Magistrates, IMPS, NSPCC)

### Transition Preparation for all pupils

- Whole school Collective worship termly, with a joint break time
- School Disco on Junior site
- Prayers written by classes and read on both sites
- Joint school council meetings when possible
- Sports leaders from Junior site to help at Infant events
- Joint sports clubs on Junior site
- Inter school activities (HASSP, G&T, NLC, )
- Staff meetings held on alternate sites (termly)

- Governors, Friends, Parent Forum meetings held on alternate sites
- After-school parents' workshops held on both sites
- Open mornings – infant parents are offered the opportunity to visit the Junior site

### **Reviewing this policy**

This policy will be reviewed and updated on a yearly basis in a staff meeting, Governors' Teaching and Learning Committee and at Parent Forum.

**Written by:** Kim Price and Heather Barfoot (July 2014)

**Review date :** June 2015