

8th May 2015



Dear parents,

**Important – Confirmation of Email and Mobile Numbers**

The school is going to implement Schoolcomms, a school communication system that will work in place of parentmail. We will be able send letters by email to your inbox and short messages directly to your mobile phone as a text message, or if you have either an Apple or Android mobile phone, by app message.

We will also be using this company for payments which means that you will be able to make electronic payments to us for trips etc. We will contact you again shortly with further information in this regard.

As the new system takes the parental data from our Sims database, it is imperative that we are holding the correct email addresses and mobile telephone numbers for you. Please will you either:

- Complete and return the slip below as soon as possible  
OR
- Email the school office telling us all the email addresses you wish to register on Schoolscomms together with your current mobile numbers.  
The school email address is [office@cds.bucks.sch.uk](mailto:office@cds.bucks.sch.uk).

If your children are collected/looked after by grandparents and/or a nanny and these people are priority 1 or 2 in the list of emergency contacts provided at the beginning of the year then please include their name, email address and mobile telephone number.

**Please note that if you do not reply then you may not receive messages through the new Schoolscomms system.**

Schoolcomms is registered under the Data Protection Act. All information you provide will be kept private and will not be passed on to any other organisation. Your details will only be used for the purpose of school business. You will not receive any SPAM or marketing material.

Thank you for your assistance.

Yours sincerely,

Mrs C Chaplin  
School Administrator

**Reply Slip – School Communications**  
**Please return to the school office as soon as possible**

**Child's Name** ..... **Class** .....

Name	Email Address	Mobile Number

✉  
Main Office:  
Upper Church Street  
Cuddington  
Buckinghamshire  
HP18 0AP

☎  
01844 291 206

✉  
office@  
cbs.bucks.sch.uk

Respect

Love

Resilience

Trust

Integrity

Belief

